

Application Guide: Financial Assistance for Notebook

1. **Kindly note that this is not a reimbursement scheme.** Please do not place an online order on the vendor's website until you have received the approval email of your application sent to your NYP email account.
2. **Application Period:**
4 March to 30 April 2024
3. **Application Process:**
 - a. Apply online via student portal > Financial Matters > Apply Financial Assistance and Awards > Financial Assistance for Notebook Purchases
 - b. Upload supporting documents within 5 days after applying online.
 - c. To ensure that the supporting documents are clearly scanned, it is recommended to use free phone apps such as Microsoft Office Lens app (a PDF scanner app) to scan the documents. *Alternatively, you may insert your images in Powerpoint > go to Picture Tools Format tab > Compress Pictures > select your Compression Options > select your Resolution, click OK > Save as PDF.*
You are encouraged to combine all IDs and Income documents respectively due to file limit.
 - d. Application Outcome: You will be informed of the application outcome via your NYP email within 2 weeks, provided that you have submitted the complete set of supporting documents and processed by NYP accordingly.
 - e. Successful applicants can proceed to place an online order on the vendor's website.
 - f. Notebook payment and delivery will be arranged by the vendor.
4. **Approved Notebook Models:**
 - Once a model has been selected on the online application form, **no change of notebook model is allowed**. Please click [here](#) for the notebook specifications.

Notebook Model	Cost (include GST)	Eligible Courses
(ASUS) VivoBook K3605VC	\$1,218.62	Suitable for all schools SDM
(HP) Pavilion x360 14-EK1099TU	\$1,399.00	Suitable for all schools except SDM
(LENOVO) IdeaPad Slim 5 14IRL8	\$1,274.21	Suitable for all schools except SDM

- Successful applicants have to ensure they have sufficient funds to **make the co-payment (approximately \$260 to \$450, depending on the subsidy level and notebook model)** in order to receive their notebooks from the vendors.
- Successful applicants will receive only **one-time subsidy** for the financial assistance for notebook purchases during their course of study.
- All applications are subjected to eligibility and funding availability.

For Application User Guide, please refer to: <https://file.for.edu.sg/nyp-fasguide.pdf>

For FAQ, please refer to: <https://for.edu.sg/nyp-fasfaq>

For Supporting Document Checklist: <https://for.edu.sg/nyp-bursarydocchecklist>

For further assistance, please email us at finaid@nyp.edu.sg